University Assistantship Program - Timeline

- Request for renewals AND descriptions sent to the departments
- Departmental Information sessions
- GSURC
- Interviews conducted
- Honors College and departments decide placements
- Provost Office sends money to departments
- Departments initiate ePAFs
- New students complete HR paperwork
- D2L Mandatory Student Survey
- D2L Student Orientation
- Optional in-person student meetings to discuss placement changes
- End of the year surveys (current departments and students)
- Correspondence sent to students regarding placement for the following academic year
- UA applications open for incoming freshmen
- Recommendations accepted for upperclassmen
- Final placement list sent to departments
- Placement information sent to students

*Honors College responsibilities
**Departmental responsibilities
***Student responsibilities