

1 **ARTICLE I. PURPOSES.**

2 These Bylaws constitute the rules for the governance of the Honors College of Georgia
3 State University as provided in the *Statutes* of Georgia State University. They are
4 intended to enable the Honors College to implement the authority granted to it by
5 Article IX of the *Statutes* of Georgia State University. These Bylaws supplement and are
6 subject to the *Statutes* of Georgia State University and the Bylaws and Policies of the
7 Regents of the University System of Georgia. Thus these Bylaws must be read in light of
8 these basic governing documents of the University.

9 **ARTICLE II. MEMBERSHIP**

10 **Section 1.**

11 The Honors College faculty members consist of the dean and associate dean.

12 **Section 2.**

13 Appointments to faculty affiliate status in the College shall be for three (3) years. Faculty
14 members who desire affiliation shall submit their CV to the triennial call. Affiliates in
15 good standing shall be automatically renewed if desired. Affiliates shall serve on standing
16 or ad hoc committees or participate in activities outlined in the Faculty Affiliate
17 Program.

18 **ARTICLE III. EXECUTIVE COMMITTEE**

19 **Section 1.**

20 The college shall have an executive committee composed of associate deans or their
21 designee from the five (5) colleges/schools who serve undergraduate students (i.e.,
22 Andrew Young School of Policy Studies, the College of Arts and Sciences, the Byrdine F.
23 Lewis College of Nursing and Health Professions, the College of Education, and the J.
24 Mack Robinson College of Business).

25 **Section 2.**

26 Unexpected vacancies on the executive committee shall be filled by the corresponding
27 dean's designee. The designee shall serve until the dean fills the associate dean position.

28 **Section 3.**

29 One (1) Honors College student member shall be selected by the dean of the Honors
30 College from nominees proposed by university faculty. The student must be enrolled in
31 and in good standing in Honors College. The student must have an expected graduation
32 date of at least one (1) year beyond the appointment. The student member shall serve a
33 one (1) year term.

34

35 **Section 4.**

36 The student vacancy on the executive committee shall be filled by the method
37 prescribed in Article III Section 3, as soon as possible after the vacancy occurs. The
38 student selected to fill a vacancy shall serve until the end of the unexpired term.

39 **Section 5.**

40 The executive committee shall meet at least once each semester of the academic year at
41 the call of the dean. The dean or the dean's designated representative shall preside over
42 all meetings of the committee. The dean shall appoint a secretary who shall keep the
43 minutes of all meetings. Upon receipt of a petition signed by three (3) members of the
44 executive committee, the dean shall call a special meeting of the committee.

45 **Section 6.**

46 In all meetings of the executive committee a quorum of 3 voting members must be
47 present for business to be conducted. All decisions of the committee shall be by
48 majority vote.

49 **Section 7.**

50 The duty and responsibility of the executive committee is to act as an advisory body to
51 the dean.

52 **ARTICLE IV. STANDING COMMITTEES**

53 **Section I. General Considerations**

54 The Honors College shall have standing committees on student recruitment, curriculum,
55 awards, the Georgia State University Undergraduate Research Conference (GSURC),
56 and national scholarship and fellowships. Faculty affiliates of the Honors College shall be
57 members of these committees, with the exception of the Fellowship and Scholarship
58 Committees. Meetings of standing committees shall be open to all faculty affiliates
59 except when a committee deems it necessary to hold an executive session.

60 **Section 2. Recruitment Committee**

- 61 (a) The recruitment committee shall be composed of at least four (4) faculty
62 affiliates. The committee shall meet at least once per academic year.
- 63 (b) The powers and functions of the committee shall be to support the Honors
64 College and Admissions Office staff to recruit high-ability students.

65 **Section 3. Curriculum Committee**

- 66 (a) The curriculum committee shall be composed of at least five (5) faculty affiliates.
67 The committee will meet once in each the fall and spring semesters.
- 68 (b) The powers and functions of the committee shall be to generate creative ideas
69 for Honors College curriculum, review curriculum proposals and proposals for
70 faculty development grants related to honors teaching and learning.

71 **Section 4. Awards Committee**

- 72 (a) The awards committee shall be composed of at least five (5) faculty affiliates. The
73 committee shall meet at least once in each the fall and spring semesters.
- 74 (b) The powers and functions of the committee shall be to develop awards and
75 related criteria to recognize achievement and excellence in areas of scholastic
76 achievement, research, teaching, service, and career accomplishments for
77 students, faculty, and alumni.

78 **Section 5. GSURC Advisory Committee**

- 79 (a) The GSURC Advisory shall be composed of at least five (5) faculty affiliates. The
80 committee shall meet at least once in each the fall and spring semesters.
- 81 (b) The powers and functions of the committee shall be to advise the college on
82 format, content, judging criteria, promotion of the conference and related
83 activities, as well as on the design and interpretation of the evaluation of
84 conference.

85 **Section 6. National Fellowship and Scholarship Committees**

- 86 (a) The national fellowship and scholarship committees each shall be composed of at
87 least three (3) faculty selected by the national fellowship and scholarship
88 coordinator in concert with the dean and associate dean. The committee shall
89 meet at least once each in the fall and spring semesters. Members may or may
90 not be faculty affiliates. The national fellowship and scholarship coordinator will
91 preside over the meetings.
- 92 (b) The powers and functions of the committee shall be to promote scholarship
93 awareness, assist with recruiting candidates, and participate in application
94 preparation and selection activities.

95 **Section 7. Ad Hoc committees**

96 The dean shall form ad hoc committees when necessary to accomplish specific
97 objectives related to the strategic plan.

98 **ARTICLE V. Amendments**

99 These bylaws of the Honors College may be amended with the approval of the Honors
100 College faculty, as defined by Article II, Section I. A tie vote by the faculty will be
101 decided by the Provost.

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103 **Approved:**